Hi, (имя кому пишешь),

I’m writing to describe my new school. It is located in 11 microdistrict in the vicinity of other high-schools. Its building is not so old, I’d say, actually, it is pretty new comparing with the other schools in our neighborhood. It takes about 15 minutes to get to my school. That’s why its whereabouts is not so comfortable for me. However, this is the only drawback of my school.

My new class met me so cordially and pleasantly. All classmates are good clever guys. I’ve already made friends with two classmates. They appeared to be my neighbors as well.

The form-master is a highly-qualified educational specialist and also a kind woman who always helps her pupils if it’s necessary. She’s already become acquainted with my mother.

To be perfectly honest, I don’t regret about choosing this school.

Write to me as soon as possible if you got any great news. I look forward to hearing from you soon.  
Best wishes,  
( твое имя)